

PU/P/2016-17/344-363

September 1, 2016

Office of the President  
Circular

To,  
Dear Sir/Madam,

The Hon'ble President has directed the undersigned to notify that the University has an established practice of organizing certification programmes on weekends in certain faculties. Now, it is high time to begin such a tradition in most of the other faculties & departments whenever feasible, depending upon the academic calendar, availability of human resources and comfort of the Dean or the Head of the Department.

With respect to the modus operandi of certification programme, the normal practice is to conduct such programs on weekends comprising 3 hours on Saturday afternoon & 6 hours on Sunday. If the course contents of the certification exceed over 9 hours, may be in multiples of 9 hours, i.e 18 hours, 27 hours or 36 hours, then the programme may be extended to be completed in two weekends, 3 weekends or 4 weekends and so on.

As a matter of normal practice outsiders, including professionals & students of other institutes may also be enrolled by publicity of program, through mailing brochure. Esteemed Deans of Faculty, and all the Heads of Department may seek additional information from this office or from the Provost, Prof. Mahima Birla as per their comfort.

It is not compulsory, but advisable for all the faculties to enhance the employability of the students, give them practical exposure and build the goodwill of the department or faculty concerned across the country.

Thanks & Regards,

(Maheep Chandra Gahlot)  
Executive Secretary to the President

Copy to:

1. The Registrar
2. The Dean, Faculty of Management - S
3. The Dean, Faculty of Engineering P
4. The Dean, Pacific College of Social Sciences & Humanities Yooni
5. The Director, Pacific College of Engineering
6. The Director, Pacific Institute of Engineering
7. The Director, Pacific Institute of Business Studies
8. The Director, Pacific Polytechnic College
9. The Director, Pacific College of Pharmacy Vishu Singh
10. The Director, Pacific Institute of Hotel Management
11. The Head, Faculty of Computer Applications Deepak
12. The Director, Pacific College of Basic and Applied Science Sant
13. The Principal, Pacific College of Basic and Applied Science Sant
14. The Director, Pacific Institute of Fire and Safety Management M-oh
15. The Director, Pacific School of Law Deepak
16. The Director, Pacific Institute of Dairy & Food Technology Navin
17. The Coordinator, Faculty of Yogic Sciences & Naturopathy Deep
18. The Director, Pacific College of Agriculture whatsapp
19. The Director, Pacific College of Teachers' Education & Physical Education Sant
20. Guard File

(Maheep Chandra Gahlot)  
Executive Secretary to the President